

**Minutes of Annual Meeting and Board of Director's Meeting**  
**Bath High School Preservation, Inc.**  
**7:00 p.m., June 4, 2007**  
**Bath Christian Church**

Officers and Board members present: Harold Cutler, Peggy Smith, Susan Modlin, Mike Godley, Nelda Ormond, Melba Edwards and Rick Nittoli.

Members and interested parties present: Surry Everett, Jim Cox, Marti Buchanan, Starlon Credle, June Wallace, Pat and Michael Mansfield.

Harold Wayne Cutler, Chairman of the Board presided; Susan Modlin acted as Secretary.

Mr. Cutler opened the meeting with an informal discussion of the feasibility study and President's Report for lack of a quorum of the Board of Directors. He welcomed those present and asked the attendees to introduce themselves.

Copies of the feasibility study prepared by Dixon, Weinstein Architects was distributed. Attendees were asked to review the package and provide feedback.

Peggy Smith, President, reported that the National Register listing package was almost complete. April Montgomery and John Wood are preparing this. It will be submitted to the state Historic Commission for review with final presentation and voting at their October meeting. If they approve, it will be submitted to the National Park Service for final approval and we would know their decision by the end of November.

Ms. Smith stated that we need to be able to access the Gym building and hopefully weave interest in the use of all buildings on the property into the Task Force study.

Ms. Smith reviewed the Hunt McKinnon student design concepts and suggested these be used as part of the exhibits for Alumni Day. She also announced that the BHSP float in the Christmas Parade had won First Prize and thanked the float builders and participants for their hard work.

Ms. Smith announced that sales from the BHS booth at Bath Fest were good. The bake sale was a big hit and several paintings were sold. Raffle Tickets have been mailed out and all recipients are reminded to sell as many as possible. 1000 tickets were printed and there will be 3 top prizes.

Ms. Smith asked that new work days be scheduled to complete tour areas by Alumni Day. She suggested we work every Saturday until then.

Ms. Smith reported that Alumni Day will be held Saturday, July 21st and that we had agreed to be one of the sponsors of the event.

The annual Golf Tournament is scheduled for September 22nd at Bayview Golf Course. Jack Wallace is heading up this event and asks all members to solicit both players and sponsors. Team cost is \$40.00 and hole sponsorships are \$50.00.

Ms. Smith recognized Marti Buchanan and the Pamlico Playhouse for sponsoring the printing of our new bumper stickers. Betsy Gray and Marti coordinated the design based on the school song "Honor & Glory We Show to Thee".

Ms. Smith announced that the first newsletter was distributed in May, with the next edition due out in October. It will feature a specific person who is an alumni or special supporter. The issue will also include recipes, updates on activities, a calendar of events and other items of interest.

Ms. Smith reviewed a calendar of activities: May 14th BHS feasibility study and May 19th Swindell Store presentation; June 1st meeting of both the Historic Bath Commission and Bath Historic Foundation. At the presentation of the feasibility study, a copy of the oldest known picture of BHS was highlighted. Ms. Smith will approach Mayor Jimmy Latham personally to work with us to take next steps in appointing a Task Force as recommended. She also highlighted the fact that there were only 3 known structures to be built in Bath from brick: St. Thomas Church, Swindell Store, and BHS. This type of construction was ahead of its time and to date two of the three have been restored. She asked "who were these masons that built the buildings?" We know T. A. Brooks oversaw construction of BHS and the store. Was there a common path for both of these 20th Century structures? People are the reason for buildings to endure. She quoted "Progress a spiral of rhythms progress and regressions."

Ms. Smith then discussed next steps. We need to be committed to long term preservation.

Ms. Modlin advised there was now a quorum of the Board present to conduct business.

1. Mr. Cutler called on Ms. Modlin, Secretary, to present the minutes of the previous meetings. After reading, there were three corrections requested. Melba Edwards moved that the minutes be approved as corrected, seconded by Nelda Ormond. The motion carried by unanimous voice vote.

2. Mr. Cutler called on Mike Godley for a Treasurer's Report. BHSP now has two accounts-the general operating account at Southern Bank and Window Project pledges at BB&T. Mr. Godley reviewed receipt, disbursements and balances. Nelda Ormond moved that the Treasurer's Report be approved, seconded by Melba Edwards. The motion carried by unanimous voice vote. A copy of the Treasurer's Report is attached to the minutes. Mr. Cutler added a personal note of thanks to Ms. Modlin and Mr. Godley for their work.

3. Mr. Cutler called on the Nominating Committee, comprised of Ms. Smith and Mr. Godley, for their report. They advised that when the original Board of Directors was selected, the members should have been elected for staggered terms of office but were all elected for the same term. This oversight was noticed at a review of Bylaws at the May Board Retreat. With the prior consent of each affected Board Member, The Nominating Committee proposes the following:

Melba Edwards's and Rick Nittoli's terms expire today.

Nelda Ormond's and David Everett's terms expire in 2008.

Harold Cutler's, Jack Wallace's and Ron Moore's terms expire in 2009.

Claudia Alligood and James Russell Boyd are nominated as new members with terms expiring in 2010.

Melba Edwards moved that these recommendations be approved and these Board Members be elected for the terms specified. Rick Nittoli seconded the motion and the slate of Board Members were elected by unanimous voice vote.

Ms. Smith stated that the Nominating Committee suggested that there be no changes in the current Officers. However, they did request that Susan Modlin's title be changed from Historiographer to Secretary/Historiographer to reflect the second function she had been fulfilling. The officers as presented are:

Harold Wayne Cutler-Chairman of the Board  
Peggy Daw Smith-President  
Betsy Douglas Gray-Vice President  
Mike Godley-Treasurer  
Susan S. Modlin-Secretary/Historiographer

Melba Edwards moved that these recommendations be approved and these Officers be elected. Rick Nittoli seconded the motion and the Officers were elected by unanimous voice vote.

4. Mr. Cutler next called for Committee Reports. Ms. Modlin gave an update on the Door and Window Project. All of the exterior doors except the rear stairwell by the gym are operable or will be shortly. The stairwell doors require complete replacement. No work has been completed on the windows as the Town is still reluctant to remove the boards. Ms. Smith reported she had met with David Hoggard of Double Hung Window Restorations of Greensboro and he has inspected our building and the Gym. We have almost all of our original sashes and quite a bit of our "wavy" glass panes with a mixture of plate glass. Estimated replacement costs for each window unit is \$700.00. He has made an offer to bring a team of 6 of his people here for a week and restore up to 30 of the existing sashes for free. We would have to furnish them a place to stay, materials to complete the work and possibly some of their meals. They would also need a group of volunteers from us to strip and paint the sashes and casements. They are making the offer because they see this as a worthwhile project and would like to bid on the remaining window restorations if we are pleased with the result. BHSP would still need to get permission from Bath Town Council to have the work done. Suggestions were to approach Bath Harbor for accommodations or possibly see if someone had an unused cottage they would donate. After a general discussion, Melba Edwards moved that this project be approved as presented with the costs of materials and accommodations to be paid from general funds. Rick Nittoli seconded the motion and it was approved by unanimous voice vote.

Ms. Smith gave an update on Fundraising. Volunteers are still needed for the Golf Tournament. Jack Wallace will head this up again assisted by Leon at Bayview Golf Course. There will also be a push to sign up golfers at Alumni Day. Yvonne Selby Waters will coordinate the Raffle this year. Also, the last 30 Bath Santas are on the way and a sample is on display at the Country Kitchen.

June Wallace gave a report on Alumni Day. Claudia Alligood is designated to get RSVP's for the event. They have had excellent donations and the entertainment and programs are in process. There were 2500 mailouts to alumni. Maintenance, parking and insurance has been arranged through the Town of Bath and necessary permits have been obtained and paid for. They have requesting alumni be permitted to tour the building and permission is pending. Several classes, including 1957, are holding reunions the night before. BHSP will serve beverages paid for by either donations or a nominal price. Ms. Modlin suggested we contact Bragg Dawson at Coke to see about donations or discounts. Marti Buchanan suggested an open invitation be printed in the newspaper along with contact information to RSVP.

Ms. Smith next reported that she wanted to develop a DVD outlining the work of BHSP to date with interviews of Officers, Board Members and others interspaced with selections from the power point presentations. These would be distributed free of charge at Alumni Day with the goal to generate broader interest and improve overall fundraising. Gina Wallace Hull will do the design and Mike Mansfield will handle videotaping and production. After general discussion, Melba Edwards moved we approve the DVD and pay for the associated costs. Rick Nittoli seconded the motion and it was approved by unanimous voice vote.

5. Mr. Cutler reported on his recent inspection of the building. He was surprised at how good the condition of the interior was. He suggested that repair would be easier and less expensive than gutting and replacing.

6. Mr. Godley brought up a point of order regarding the need for formal approval of some actions and expenditures. The Executive Committee had agreed to a Landscaping Contract for ground maintenance at an approximate cost of \$1,000.00, and there would be further expenses for Alumni Day, etc. Melba Edwards made a motion, seconded by Nelda Ormond, that the Alumni Day expenses be approved. After discussion, they withdrew their motion. Surry Everett brought up repair to the flagpole by Alumni Day. Everyone agreed we wanted to get it operational but we need a bucket truck. Also do we need specific permission form the Town of Bath ? After further discussion, Melba Edwards made a motion, seconded by Nelda Ormond, that all of the plans for work to the building, Alumni Day activities and their associated costs be approved as discussed. The motion was approved by unanimous voice vote.

7. Mr. Cutler gave his closing remarks by stating we would continue to have "challenges" with Town Council. BHSP needs to continue to try to maintain some control over the future of the building and make every effort to reverse "negative mindsets" of some people. He reiterated the need for a study of the septic system. He also suggested we look at our successful projects and find common denominators to work on for the future and continue to use available resources such as Bobby Roberson in Washington. He also thanked the Mansfield's for all of their help, and thanked Rick Nittoli and Melba Edwards for their service as Board Members.

There being no further business, Melba Edwards moved the meeting be adjourned. The motion was seconded by Nelda Ormond and passed by unanimous voice vote.

Respectfully submitted by Susan S. Modlin, Secretary.

Date Approved: \_\_\_\_\_

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Chairman of the Board

Attest:

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