

Bath High School Preservation Board of Directors' Meeting  
February 1, 2022

BHSP Board of Directors' meeting was held on February 1, 2022, in Pirate Hall, President Mike Godley presiding. Mike called the meeting to order and welcomed everyone. There were no comments from guests. The secretary reported that there was a quorum in attendance. The quorum included Ruth Dorkin, Betsy Gray, Mike Godley, Celestia Carson, Darlene Ormond, Ron Moore, June Lee, Robert Moore, Kerry Boyd, Cody Chrismon, David Mason, and Claudia Alligood. Guests included Peggy Daw, Matt Carr and Sandra Harrison. The agenda was reviewed and approved (motion, Ruth; second, Darlene).

The minutes of the January meeting were reviewed and approved (motion, Darlene; second, Celestia). The treasurer's report from Cody Chrismon showed a bank balance of \$305,378.42, and the report was approved (motion, Claudia; second, Betsy).

Adjustments were made to the Standing Committees. Peggy Daw stepped down as chairman of the Grants Committee, and Darlene Ormond was approved as the new chair motion, Ruth; second, Robert). The Nominating Committee was named and approved, including June Lee, Claudia Alligood and Ruth Dorkin (motion Darlene; second Celestia).

### **Committee Reports**

#### **Finance – Cody Chrismon**

- Cody announced that Larry Carpenter, CPA, PA, had been contacted about completing the audit and 1099 for the past year. Cody asked that we accept the engagement letter so that Mr. Carpenter could proceed. The request was approved (motion, Claudia; second Kerry).
- Cody presented the following line-item budget specifics:
- Expenditure up to \$9,000 for the grant writer was approved (motion, Robert; second, Betsy).
- Expenses for the newsletter, including the writer, printing and postage were discussed. An amount of \$1200 was approved for the 2022 year (motion, Cody; second, Darlene).
- Office expenses in the amount of \$1500 were approved (motion, Robert; second, Ruth).
- Postage expenses in the amount of \$800 were approved (motion, Betsy; second, Robert).
- Building expenses up to \$19,000 were approved (motion, Darlene; second, Ruth).
- Lawn expenses of \$2600 were approved (motion, Betsy; second, Darlene).

#### **Fundraising – Claudia Alligood**

The Oyster Roast was discussed at great length. The fact that tickets have not been selling, helpers were uneasy about working in the midst of possible covid, and the covid numbers in general led the group to cancel the Oyster Roast for 2022 (motion, Ron; second, Robert). Claudia encouraged everyone to sell the Raffle tickets to try and make up in small part for the revenues lost from the cancelled Oyster Roast. She also mentioned that there is a possibility that a Live Auction can be held in the future; Nancy Brickhouse has offered Southern Acres as a venue for the event.

#### **Community Service Worker – Peggy Daw**

Peggy reported that the worker did double duty cleaning the kitchen and helping to move and store left over items from various functions that have been placed in the kitchen. Items were moved to the dressing rooms in the auditorium.

**Background on South Wing Plans – Mike Godley**

Mike presented some history concerning the South Wing plans.

**Grants – Peggy Daw**

Peggy had printed notes from the Grants Committee, which were reviewed. It was agreed to receive and file the report, not necessarily approve it as it ventured into the perview of the Building Committee's responsibilities (motion, Claudia; second, Celestia).

**Building – Sandra Harrison and Matt Carr**

Sandra reviewed some items from the Building Committee, and then introduced Matt Carr. Matt has worked on every restoration/rehabilitation project BHSP and the Foundation have undertaken. He is no longer working with Stocks and Taylor, now training for ministry. He is currently working with BHSP as an overseer of the property and an on-call person to check out emergency needs.

Matt explained many things about the process of preparing for bidding and for determining what is needed for such a bidding process. He suggested that a Scope of Work would give us the necessary information to allow contractors to see what we want and to prepare bids for completing the desired outcome. He mentioned several ways we could cut some costs by directly hiring construction people for certain jobs that did not require a commercial contractor.

A motion was made and approved that we hire Matt Carr to write a scope of work for the upstairs over the library with David Johnson reviewing the scope of work when completed (motion, Bob; second, Claudia). Darlene added an amendment to allow up to \$2,000 for the preparation of the Scope of Work. Both the motion and amendment were approved with one negative vote.

Ron asked to rescind the \$18,000 that had been put into the budget for plans to be drawn by Stocks & Taylor.

It was also moved and approved that Ken Friedlein not be included on grant applications as he is the President of the Historic Bath Foundation, which creates a conflict of interest (motion, Ron; second, Darlene).

The Building committee report was approved (motion, Claudia; second, Darlene).

Motion to adjourn (motion, Claudia; second, Celestia). All approved.

The next meeting will be held on Tuesday, March 2, at 7:00 pm in Pirate Hall.

Respectfully submitted,  
Claudia Alligood, Secretary  
Celestia Carson, Assistant Secretary

Approved \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
President Mike Godley  
Secretary Claudia Alligood  
Assistant Secretary Celestia Carson