

Bath High School Preservation Board of Directors Meeting – February 2, 2010

The regular monthly meeting of the Board of Directors of the Bath High School Preservation was held on Tuesday, February 2, 2010 at 7:00 P.M., at the Bath Christian Church, the President of BHSP presiding and the Secretary present.

Directors Present: Claudia Alligood, James Russell Boyd, Marti Buchanan, Jim Cox, Surry Everett, Sandra Harrison, June Wallace

Also Present: Peggy Daw, Sue B. Conway, Mike Godley, Susan Modlin, Nelda Ormond, Billy Gurganus, Kelly Gurganus, Sally Johnston, Mary Linda Batchelor, Dianna Boyd, Kerry Cox, Starlon Credle, Shelia Cox Jones, Karen Sayer, and Elaine Harrison.

I. Call to Order - Peggy Daw called the meeting to order.

II. Secretary Report - Minutes of the January 5, 2010 Board Meeting were approved as corrected on a motion made by James Russell Boyd and seconded by Sandra Harrison. Motion passed.

III. Treasurer Report- Mike Godley presented the Treasurer's Report. January 2010 receipts totaled \$335; expenditures totaled \$301. Cash on Hand totaled \$20,671, with an additional \$23,000 being held in escrow. Motion was made by Sandra Harrison to accept the report. Marti Buchanan seconded. Motion passed. Mike requested authority to open an additional account at Southern Bank & Trust to maintain restrictive use funds, specifically for window donations. Sandra Harrison made motion to open new account for restrictive funds. Jim Cox seconded. Motion passed.

IV. Committee Reports – Sandra Harrison made a motion to change the agenda by moving the Bylaws committee report to **Old Business**. The report would follow the election of a new director to complete the term until June. Marti Buchanan seconded the motion. Motion passed.

A. Fundraising Committee – Claudia Alligood reported that due to scheduling conflict at the Civic Center in March for the Fashion Show/Luncheon, the committee opted for a Bridge and Game Tournament in April. Claudia encouraged board to sell more tickets for the oyster roast. More BHSP Santas' have been ordered.

B. Publicity Committee - Marti Buchanan stated that BHSP might solicit help from volunteers through the Lend a Helping Hand column in the Washington Daily News. Kevin Cutler, Lifestyle Editor of the WDN, has recently started this service. He may be reached at kscutler@wdnweb.com as needs arise. Susan Modlin volunteered to coordinate volunteers for workdays. Marti stated that the Grant Meeting scheduled for February 18 would be advertised.

V. Old and Unfinished Business

A. Board opening – Board member, Keith Mason, whose term expires in June 2010, resigned December 30, 2009. Sandra Harrison nominated Nelda Gaylord to replace Keith Mason for the remaining term of three months. Jim Cox seconded the nomination. The board approved the nomination.

B. Bylaws Report – The chairman, Bobby Roberson, was absent from the meeting due to family illness. On his behalf, Sandra Harrison made the presentation of the proposed bylaws and expressed the committee’s “sincere effort to evaluate comments submitted by board members and officers”. The proposed bylaws were opened for board discussion. Topics of discussion included (1) **1.1 Name** – Add 501(C)(3), (2) **15.1 – Registered Agent** – Change from lawyer to secretary, (3) **13.2 - Conflict of Interest**, (4) **22.1- Seal** -Drop “and the words ‘Corporate Seal’ “ and (5) **Article IV – Board of Directors**. Committee asked for a vote on the revised By-Laws. Surry Everett cited Robert’s Rules of Order on this issue and the required 5-day notice. Motion was made by James Russell Boyd and seconded by Sandra Harrison to call a Special Meeting to vote on By-Laws proposal on Monday, February 8 at 7:00 at the Bath Christian Church. Motion passed.

C. 2010 Calendar – Proposed calendar was discussed and accepted as amended on a motion by Sandra Harrison and seconded by Marti Buchanan. Motion passed.

D. Committee Appointments – Chairmen were selected for the following committees: By-Laws Committee – Bobby Roberson; Construction Committee – Sandra Harrison; Finance Committee – Mike Godley; Fund Raising Committee – Claudia Alligood; Grant Committee – Bobby Roberson; Membership Committee – Nelda Ormond; Nominating Committee – Betsy Gray; Publicity Committee – Marti Buchanan; Special Events Committee – Marti Buchanan. (See attached detailed list)

V. New Business

A. HBC Meeting Update – Surry Everett shared insights of the Historic Bath Commission meeting from last week.

B. Property Update – James Russell Boyd reported that the Town of Bath is now requiring a septic tank plat, which Bryant Hardison will be providing.

C. Reminder: Grant Meeting, February 18 at 7:00 at the Bath Christian Church.

D. Reminder: Oyster Roast, February 20 between 4:00 – 7:00 at the Selby Farm Shop.

E. Planning Workshop Date – Postponed

X. In closing, Peggy Daw made the following statement:

“As we all realize, we have come to an important juncture in our organization’s history. I am very intent on maintaining community trust and good will, especially as we complete the property transaction. I will work towards a planful transition and want to thank everyone who has worked of one accord with a unified purpose. We will work together to reach our stated mission in whatever way is deemed necessary. As Secretary Linda Carlisle said at the Preservation NC conference in New Bern last fall, “we will work together to encourage everyone to make good choices, which are ‘our choices’. The project is bigger than any one person or any single event. We will have a positive outcome.”

The meeting was adjourned at 10:05 P.M.

The next meeting date: March 2, 2010

Minutes submitted by Secretary, Sue Brinn Conway

Date Approved: _____

Peggy Daw, President

Attest:

Sue Conway, Secretary

Bath High School Preservation Statement of Receipts and Disbursements

Receipts	2010 Budget	2010 Year to date	January
Golf	\$2,500		
Raffle	\$10,000		
Auction Sales	\$10,000		
50/50 Raffle Ticket Proceeds	\$500		
Santas	\$1,000	\$300	\$300
Oyster Roast	\$6,000		
Sales (Misc Merchandise)	\$550		
	\$0		
Grants	\$2,500		
Donations	\$1,000		
Building Purchase Donations	\$5,000		
Window Donations	\$4,000		
Membership Dues	\$2,500		
Other	\$25	\$35	\$35
Total	\$45,575	\$335	\$335

Disbursements			
Building Purchase	\$20,000		
Purchase of Goods for Resale	\$3,420		
Advertising	\$750	\$17	\$17
Skilled & Trade Services			
Landscaping	\$1,750		
Carpentry	\$3,000		
Electrician	\$0		
Other Skilled Service	\$1,000		
Professional Fees	\$0		
Accounting	\$1,000		
Architect and Engineering Fees	\$750		
Legal Services	\$750		
Surveyor Fees	\$0		
Other Professional Service	\$1,200		
Supplies	\$4,169	\$58	\$58
Utilities	\$250	\$25	\$25
Printing	\$1,200		
Postage	\$1,000		
Insurance	\$1,100		
Permits, Licenses, Registrations	\$50		
Rent	\$650	\$200	\$200
Other	\$500		
Sales Tax	\$100		
Total	\$42,639	\$301	\$301
Net Change in Cash	\$2,936	\$34	\$34

Assets			
On Deposit in Banks	Southern Bank & Trust		1/31/10
	Checking	\$20,879	
	Outstanding Checks	\$208	
	Register Balance	\$20,671	\$20,671
Escrow Deposit			\$23,000
Resale Inventory Book Value			\$1,240
Total Assets			\$44,911
Liabilities			\$0

