

**Bath High School Preservation
Board of Directors Meeting – August 4, 2009
Annual Membership Meeting**

The regular monthly meeting of the Board of Directors and the annual Membership meeting of the Bath High School Preservation were held on Tuesday, August 4, 2009, at 7:00 P.M., at the Bath Christian Church. President, Peggy Daw presided.

Directors Present: Claudia W. Alligood, Marti Buchanan, Jim Cox, Surry Everett, Sandra Harrison, Keith Mason, June Wallace

Also Present: Peggy Daw, Bobby Roberson, Mike Godley, Nelda Ormond, Starlon Credle, Joanne Childs, Elaine Harrison, Josie Hookway, and Kerry Cox.

Peggy Daw called the meeting to order and welcomed all present including the members who attended.

The minutes of the July 2, 2009 Board Meeting were approved as presented. Surry Everett made the motion for approval with Sandra Harrison seconding. Motion passed.

Mike Godley presented the Treasurer's Report. As requested at the July meeting, one account had been created for the windows. All expenses for the recently installed doors have been paid. A discussion of the entire door expenses ensued with a recommendation made to combine the cost of the doors with the cost of supplies that relate to the doors, in order that there is a clear clarification of the door budget. Marti Buchanan reported that the door project came in under budget. A motion was made by Sandra Harrison to accept the report. Marti Buchanan seconded. Motion passed.

Bobby Roberson, By-Laws Chairman, reported that he had tried to make contact with Ron Moore in order to review the proposed by-laws. No contact has yet been made. Peggy reported that Ron had made the recommendation to her that Tom Haigwood review the by-laws. Peggy Daw will contact Mr. Haigwood on this matter.

Any suggestions or changes that anyone has with the proposed by-laws are encouraged to send those concerns to Mr. Robertson before the next meeting.

The membership of the committee was reviewed. Those members are Bobby Robertson, Mike Godley, Susan Modlin, Nelda Ormond, Marti Buchanan, and Tom Haigwood as an attorney.

Keith Mason gave an update on the contract between BHSP and the Town of Bath.

1. He has received a packet from Waylon Sermons, town attorney, but it was the same as the one presented at the July meeting. The standard NC form was used for a promissory note of Deed of Trust. Mr. Sermons stated to Keith that the agreement would be modeled after the agreement entered into between the town and the purchaser of the old Swindell's store.
2. The requested forms stating the terms of agreement, conditions, the use of the septic tank (which is now on town property), parking, and restricted covenants have not been received.
3. Sandra reiterated that the papers should be in hand before the agreement is officially entered into.
4. BHSP will be responsible for surveying the property. A surveyor should be lined up so that when the agreement is made the survey can be conducted.

Committee Reports

Fundraising Committee: Claudia Alligood gave a report on the auction fundraising.

1. 1900 letters have been mailed to BHS alumni plus 50. To date there has been little response with nine items being received for auction. One hundred letters have been returned as non-deliverable which is a costly matter.
2. A spreadsheet of all transactions including addresses has been made and continues to be a work in progress.
3. Everyone was encouraged to canvas for items to be used in the auction.
4. A request was made to change the fall date of the golf tournament to a spring date. Approval was given.

Construction Committee: Jim Cox gave an update on the construction. The kitchen has been removed. All eight approved doors have been installed. Marti Buchanan and a volunteer have been priming the doors. With the increased amount of rain, leaks have occurred. David Ross is scheduled to return to do necessary repairs to the roof. Jim will meet with Mr. Ross. The balcony by the cafeteria door has a deep crack and needs attention in the near future.

Mr. Griekspoor made recommendations on replacing the sills and joists under the Mason/Oden room in the office wing. Peggy Daw will contact David Hoggard to be sure that the room is secure at the present time.

Sandra Harrison stated that money is needed for the purchasing of the building and for stabilizing the structure. It is imperative that the by-laws be put in order so that once the purchasing agreement is signed, grants can be obtained.

Publicity Committee: Marti Buchanan stated that September 5 is the last date for information to be received for the fall newsletter which will come out in October.

Membership Committee: Nelda Ormond reported that \$3630 has been received by the membership committee.

Surry Everett stated that he had reviewed, as requested, the software that the treasurer is using. The software is adequate for the organization.

Peggy stated that the board meetings are open to everyone. She called upon the members present to make comments. Those observing made following comments:

- Conduct the meeting in a more timely way, omitting the "nitty-gritty".
- Kerry Cox suggested using time cards to keep the business moving.
- Recommended that committee reports be given as executive summaries.

The meeting adjourned with the next meeting being September 1, 2009.

Minutes submitted by Acting Secretary, June Wallace

Date Approved: September 1, 2009

Peggy Daw, President

Attest:

Sue B. Conway, Secretary

www.bhspreservation.org

BHSP July 2009 Statement of Receipts and Disbursements

Receipts	Budget	Year to date	July
Golf	\$2,500		
Raffle	\$7,100	\$2,800	\$2,800
Santas	\$1,000	\$1,183	
Oyster Roast	\$2,600	\$6,321	
Sales	\$3,500	\$1,083	
Grants	\$3,500		
Donations	\$2,500	\$825	\$20
Window Donations	\$5,500	\$4,500	
Membership Dues	\$5,000	\$2,685	\$325
Prizes		\$25	
Total	\$33,200	\$19,422	\$3,145

Disbursements

Advertising		\$2,000	\$169	\$17
Cost of Goods Resold		\$1,750	\$1,972	
Services	Landscaping	\$2,500	\$840	\$240
Construction	Window	\$9,000		
	Roof	\$3,100		
	Doors	\$6,000	\$2,200	\$2,200
Professional Fees		\$4,000	\$1,666	
Supplies		\$2,000	\$4,445	\$3,378
Utilities		\$500	\$123	\$18
Printing		\$1,500	\$670	
Postage		\$1,000	\$450	\$200
Insurance		\$300	-\$50	
Dues & Registrations		\$1,000	\$50	
Rent			\$130	
Sales Tax			\$7	0
Total		\$34,650	\$12,672	\$6,054
Net Change in Cash		-\$1,450	\$6,749	-\$2,909

Current Bank Balances

Southern Bank & Trust Checking	\$14,475
Total Cash on hand	\$14,475

