

BHS Preservation Board of Directors' Meeting August 7, 2018

The Bath High School Preservation Board of Directors held its regular monthly meeting on Tuesday, August 7, 2018, in Pirate Hall; Ruth Dorkin presiding. Board members present were Ruth Dorkin, June Lee, Gary Hollis, Ricky Carawan, Dale Benson, Janet Courson, Nancy Thomas, Mike Godley, LeAnna Holmes, Celestia Carson, Becky Tuten, and Claudia Alligood.

Ruth called the meeting to order and welcomed everyone present, especially the three new board members: Nancy Thomas, LeAnna Holmes, and Mike Godley. Additions to the agenda included adding the new calendar and new chairpersons. Additions were accepted (motion, Claudia; second, Becky).

Minutes were reviewed by the group. There were two sets of minutes: one for the Directors' meeting held on June 5; the other for the Annual Meeting held on June 5. Dale suggested that the duties and responsibilities of the assistant secretary should be added to the by-laws and approved by the board. This was to be covered under old business; however, duties and responsibilities of the assistant are already a part of the by-laws, showing assisting in the same duties as the secretary. Ricky Carawan corrected a comment under Building Committee to read that we are researching mechanical venting to help with the moisture (water) problem under the building where we are currently using circulating fans and sump pumps. The minutes of the Directors' meeting of June 5 were approved with the corrections noted (motion, Becky; second, Gary). Mike pointed out that the Annual Meeting minutes were not to be approved until the next Annual Meeting in June 2019.

June Lee began the treasurer's report by explaining that we needed to have new signers on our bank account. Previous signers were June Lee, Ruth Dorkin and Becky Tuten. June suggested the new signers should be June Lee, Ruth Dorkin and Claudia Alligood. This recommendation was put into the form of a motion by Celestia; seconded by Janet and approved by the board.

The remainder of the report gave an accounting of fund raising profits. She reported t-shirts at \$977 (the sale of 16 more shirts will pay for the shirts), bake sale at \$550.90, Farmers Market to date at \$4,208.47, yard sale at \$3,401 for a net income for June of \$6,184.58 and net income for July of \$3,690.92. The current bank balance is \$127,650.73. The treasurer's report was approved (motion, Mike; second, Becky).

Committee Reports

Building – Ricky Carawan

Ruth and Ricky met with Surry Everett, Seldon Taylor, and Jerry Waters to talk about the elevator. The Foundation wants to use our exits.

We need to raise the floor to eliminate the step-down landing where people would exit the elevator into the old store area of the upstairs. We also need to work on the upstairs wing over the library.

Cliff Jordan has accepted the job to complete Appendix B. Cliff Jordan thinks we need to go even farther. Cliff and Seldon Taylor will work together to see what we need to do.

Ricky brought up the issue of conflict of interest. This involves being a sitting member of the board and being hired to work for the organization. Ricky has done a tremendous amount of maintenance work for which he has not accepted any payment. This cannot continue. He is willing to do the work, but needs to receive payment for his time, yet he does not want to be guilty of conflict of interest. The conversation which followed his remarks indicated that a conflict of interest policy needed to be written. Mike Godley made a motion to that effect; seconded by Becky. The board approved the motion. Dale Benson moved and Nancy Thomas seconded a motion to have the by-laws committee draft a conflict of interest policy to be presented to the board within 60 days.

Entities within HBF want the elevator to have two separate doors; one to open to the HBF wing, the other to open to the BHSP property. Such a change in the original plan is very expensive. There will be a meeting on August 17 with representatives from the State to decide what to do. HBF has a grant for the elevator installation, but this grant will not cover the extra \$50,000 that the two-door plan would incur.

Fundraising – Claudia Alligood

Claudia reported that the Farmers' Market has been a success to this point. It has involved a tremendous amount of work, and thanks we expressed for board members and others who have helped to make this project happen. It was suggested that there is possibly a grant available for food items.

There will be no 5K in October. Yvonne Waters thought that we need to skip a year, especially because there are so many other 5K's in our area during the month of October. It is being discussed that the time of year may need to be changed to the spring.

Membership – Nelda Ormond

Membership for this year totals 168 members and \$3,945 in membership income. She also reported 11 donations for \$2,540, 2 "in honor" donations for \$250, 8 memorials for \$425, 1 brick for \$75, and a window for \$250.

Special Events – Janet Courson

Janet's committee consists of Gil Jones, Maree Benson, Leanna Holmes, Nancy Thomas, Alma Friedman, and Chip Shackelford. This committee met to discuss plans for the year.

The Christmas Parade is their first undertaking. Chip Shackelford has some good ideas for the float. Janet was informed that there is a \$200 budget for this project.

Janet reminded everyone to save the date of October 6 for the planning retreat at Goose Creek State Park from 9:00 am until 4:30 pm. Maree Benson is talking with Blackbeard's and the Country Kitchen about food; Rachel K's, possible snacks.

Michelle Oros will be on hand to discuss grant ideas. John Woods will represent the NC Dept of Historic Preservation, Martin Johnson will make a presentation, and Sam Gore will lead a planning discussion. Other stake holders are being invited to attend the retreat. The Board agreed for Janet to expend up to \$800 to defray costs of retreat expenses (Dale, motion; Mike, second).

Janet's committee is also planning an event on April 28, partnering with HBF to present a concert by Bill Lyerly at the Turnage Theater. Rock the Pamlico will give our group a night of its

calendar of events for this concert. The Turnage will not charge us for the event. Janet mentioned other ideas the group has to help promote BHSP in conjunction with the concert. She needs \$1100 to get started. Becky moved to donate \$750 to support the Special Events Committee in their Turnage Theater Event in April 28; Dale seconded the motion. The motion passed.

Pirate Hall – Ruth Dorkin

The Pirate Hall has been rented several times, and Ruth had very attractive pictures of the service held for Andy Mason. She also mentioned that she has several other rentals for the space.

No reports from other committees.

Old Business

The by-laws suggestions will be sent to Sandra Harrison, by-laws chairman, for review.

The amendment regarding the Auditorium Committee was tabled until the retreat.

A discussion of the coming year's calendar ended in moving the January meeting to January 8 (motion, Dale; second, Nancy). Motion carried. The December meeting will be reserved as a called meeting if necessary.

Ruth suggested having a reception for volunteers, which was tabled.

Adjournment (motion, Claudia; second, Mike). Motion passed.

The next meeting will be held on September 5 at 7:00 at Pirate Hall.

Respectfully submitted,

Claudia W. Alligood, secretary

Celestia Carson, assistant secretary

Approved _____

_____, President, Ruth W. Dorkin

_____, Secretary, Claudia W. Alligood

_____, Assistant Secretary, Celestia Carson