

**AGENDA for January 7, 2014**

**BHSP MEETING 7 PM – BATH CHRISTIAN CHURCH**

- 1. CALL TO ORDER, WELCOME, INTROS IF NEEDED**
  - A) ADDITIONS TO THE AGENDA.**
  - B) ADOPTION OF THE AGENDA**
- 2. SECRETARY'S REPORT**
- 3. TREASURER'S REPORT**
- 4. COMMITTEE REPORTS**
  - A. FUND RAISING**
  - B. GRANTS**
  - C. MEMBERSHIP**
  - D. BUILDING**
- 5. OLD BUSINESS**
  - **BATH CHICKEN WING OFF – DEBRA TORANCE**
  - **Plaque for recognition of Grant Donors – Betsy Boxer**
  - **General donor recognition update -Claudia**
- 6. NEW BUSINESS – QUESTIONS – COMMENTS**
  - **Newsletter – Winter Edition**
  - **Board Resignation –nominations for replacement- see bylaws**
  - **Appointments – Committee, etc.**
  - **Budget 2014 -**
  - **Dedication - Library / Corridor – March 15, 2014 / BHSP RECEPTION**
  - **Historic Bath Foundation - Revised Proposal**
- 7. ADJOURN**

## **Minutes**

The regular monthly meeting of Bath High School Preservation was held on Tuesday, January 7, 2014, at the Bath Christian Church Fellowship Hall. The President, Sandra Harrison presided and the Secretary was not present.

**Board Members and Officers Present:** Sandra Harrison, , Nelda Ormond, Claudia Alligood, Cori Fritz, Becky Tuten, Margaret Ann Woolard, Jerol Selby, James Russell Boyd, Betsy Boxer and Star Credle.

**Board Members and Officers Absent:** Jimmy Edward, Debra Torrance, Ruth Dorkin and Muriel Moore

**Also Present:** Elaine Harrison and Marti Buchanan

### **Welcome and Adoption of Agenda**

Sandra Harrison called the meeting to order and welcomed all who were present.

The meeting agenda was adopted and confirmed by Sandra Harrison.

### **APPROVAL OF MINUTES**

Sandra referred to the minutes emailed to members detailing the November 5, 2013 meeting. Sandra asked for any changes to the minutes. The minutes were adopted as emailed.

### **Treasurer's Report**

Nelda Ormond, Treasurer, asked members to review the Treasurer's report and provided an overview of the report. With no corrections, the report was filed for audit.

### **Fund Raising Committee Report**

Claudia Alligood provided an update on the February Oyster Roast.

### **Grants Committee**

Betsy Boxer provided the grants committee report. General discussion was about what projects grants that could be pursued. Parking spaces planned facing Harding Street (that was delayed); assistance with strategic planning, and signage for the buildings were three proposed projects.

### **Membership Committee**

Nelda Ormond reported that as of the meeting membership was 457.

## **Building Committee Report**

Sandra Harrison shared that the Certificate of Occupancy had been received, the library in process of moving in, and final exterior painting, gutters installation, were underway; timeframe dependent on the weather. The library plans to open on February 1, 2014.

An update was provided on receipt of funds from Goldenleaf to date \$124,759.60 has been received and the final payment of \$125,240.40 has been requested. Due to delays in processing BHSP is late on the payment of to Stocks & Taylor Construction which was due 1-5-14. Everything that can be done is being done to secure the final payment.

Final discussion on the Library addressed the shortfall of funds to cover the overage on the project. The estimated is a maximum of \$14,000. Most of the overage is due to last minute requirements on the exterior of the building in order to secure the Certificate of Occupancy. Completion of portions of the exterior noted in the first paragraph above is awaiting completion due to weather.

The original Library & adjoining corridor budget was \$376,567. Due to funds shortage at time of bid opening and unexpected costs as noted above; to date BHSP has added \$67,500 in funding for a total of \$443,067.

In order to provide funding for the final billing from Stocks & Taylor Construction, James Russell & Phyllis Boyd and Sandra Harrison have agreed to loan BHSP up to \$14,000 equally shared.

The following motion was made by Claudia Alligood and seconded by Star Credle:

"Move that the BHSP Board accept a loan in the amount of \$14,000 from James Russell and Phyllis Boyd and Sandra E. Harrison (equally shared) by the first parties and the second party, which shall be due and payable on or before March 1, 2015. The funds shall be utilized to complete payment of the outstanding Library construction costs at a rate of 6% per year with no pre-payment penalty. It is further agreed that BHSP shall authorize the Vice President, to sign a second mortgage on the BHSP building to secure the loan."

Due to a conflict of interest, James Russell Boyd and Sandra Harrison declined to vote on this motion.

The motion was voted upon and passed by a unanimous vote of Nelda Ormond, Claudia Alligood, Cori Fritz, Becky Tuten, Margaret Ann Woolard, Jerol Selby, Betsy Boxer and Star Credle.

## **OLD BUSINESS:**

**Bath Chicken Wing Off** - will be held at Blackbeard's on Feb 2, at 3pm... proceeds to be donated to BHSP. Thanks to Debra Torrence for suggesting BHSP as the beneficiary of this fundraiser.

**Plaque** - Betsy Boxer reported that the plaque for recognition of Grantors has been order.

**General Recognition** - Claudia shared she will be gathering information for this project and evaluate exactly how and where the display will be displayed.

## **New Business:**

**Newsletter** -: Sandra Harrison stated that the newsletter had been delayed due to funding; it is hoped that an issue can be completed prior to the dedication of the Library.

**Director Resignation and Vacancy** - Karen Waters resigned her position in November. Sandra referred to the Bylaws that a special election to fill the position. See Bylaws for details and formal notice. Written notice by US Mail is required 14 days prior to the election of a new Board to fill the vacancy. The floor was open for nominations. James Russell Boyd nominated George Elliott III. The vote will be taken at the March Meeting. Other nomination may be submitted prior to the vote.

**Committee Appointments** - The floor was opened for nominations; no one was nominated for Special Projects; selection for this position was deferred until March 4, 2014. See the attached listing of all other appointments which were unanimously approved.

**Budget 2014** - The proposed Budget first presented at the November Budget Meeting was reviewed and unanimously accepted

**Library Dedication** - will be March 15. The public ceremony will be at 3 PM. A floating reception honoring key donors will be held by BHSP at the Bath Christian Church from **1:30 to 2:45 just prior to the dedication.**

**HBF Proposal** - discussion was tabled until the February 4, 2014 meeting. (moved by James Russell Boyd, seconded by Star Credle)

## **Questions & Comments**

Betsy Boxer asked if BHSP should pursue an exhibit in the Corridor area and publicity for BSHP'S accomplishments prior to and at the dedication. Discussion ensued and it was agreed that the concept would be explored.

**Next Meeting**

The next Board meeting will be held on February 4, 2014 at 6:30 PM at the Bath Christian Church Fellowship Hall.

**Adjournment**

Betsy Boxer moved to adjourn the meeting and Becky Tuten seconded the motion. The meeting was adjourned at 8:30 PM.

Minutes reviewed by Secretary Debra Torrence

Date approved 2-4-14



Sandra Harrison, President